

# Bid # 2011-23 Printing

## Tabulation Sheet

Period: April 1, 2011 through March 29, 2014

	Tharp's Printing		Texas Printing Co.		Tops Printing		Office Max		Marfield, Inc	
	Total Section Cost	Did Vendor bid every item in section	Total Section Cost	Did Vendor bid every item in section	Total Section Cost	Did Vendor bid every item in section	Total Section Cost	Did Vendor bid every item in section	Total Section Cost	Did Vendor bid every item in section
<b>SECTION 1 - Envelopes</b>	\$9,875.40	YES	\$4,367.00	YES	\$11,876.00	YES	No Bid		No Bid	
% Off 251-500	20%		20%		10%		No Bid		No Bid	
% Off 501-1000	20%		30%		20%		No Bid		No Bid	
<b>Windowed Envelopes</b>	\$8,495.00	YES	\$3,530.75	Yes	\$10,872.00	YES	No Bid		No Bid	
% Off 251-500	20%		20%		10%		No Bid		No Bid	
% Off 501-1000	20%		30%		20%		No Bid		No Bid	
<b>SECTION 3 - LetterHead</b>	\$3,498.00	YES	\$1,400.00	NO	\$3,848.00	YES	No Bid		No Bid	
% Off 251-500	20%		20%		10%		No Bid		No Bid	
% Off 501-1000	20%		30%		20%		No Bid		No Bid	
<b>SECTION 4 - Stationary</b>	\$4,230.00	YES	\$349.37	NO	\$5,878.00	YES	No Bid		No Bid	
% Off 251-500	20%		20%		10%		No Bid		No Bid	
% Off 501-1000	20%		30%		20%		No Bid		No Bid	
<b>SECTION 5 - Business Cards</b>	\$2,131.00	YES	\$1,290.00	YES	\$1,512.00	YES	No Bid	\$1,927.40	YES	
% Off 251-500	20%		20%		20%		No Bid		0%	
% Off 501-1000	20%		30%		40%		No Bid		0%	
<b>SECTION 6 -Text, Cover, Tag, and</b>	\$22,468.19	YES	\$10,312.00	NO	\$20,421.70	NO	\$11,957.50	NO	No Bid	
% Off 251-500	20%		20%		10%		No Bid		No Bid	
% Off 501-1000	20%		30%		20%		No Bid		No Bid	

<b>SECTION 7 - NCRs</b>	\$2,211.80	YES	\$2,345.80	NO	\$5,131.50	YES	\$473.51	NO	No Bid
<b>% Off 251-500</b>	20%		20%		10%		No Bid		No Bid
<b>% Off 501-1000</b>	20%		30%		20%		No Bid		No Bid
<b>SECTION 8 - Brochures</b>	\$1,794.00	YES	\$720.00	YES	\$1,307.00	YES	\$2,318.19	YES	No Bid
<b>% Off 250-500</b>	20%		20%		10%		No Bid		No Bid
<b>% Off 501-1000</b>	20%		30%		20%		No Bid		No Bid
<b>SECTION 10 - Stickers</b>	\$1,092.50	YES	\$1,415.00	NO	\$2,044.00	YES	No Bid		No Bid
<b>% Off 100-250</b>	20%		No Bid		10%		No Bid		No Bid
<b>% Off 251-500</b>	20%		No Bid		20%		No Bid		No Bid
<b>SECTION 11 - Receipt Books</b>	\$54.00	YES	\$110.00	YES	\$351.00	YES	No Bid		No Bid
<b>SECTION 12 - Spiral Bound Books</b>	\$503.00	YES	\$309.25	YES	\$238.00	YES	\$297.55	YES	No Bid
<b>Design and Graphics Set Up - Flat Fee or Calculation</b>	Flat Fee		Calculation		Calculation		Calculation		Calculation
<b>Design and Graphic Set Up Fee</b>	\$0.00		\$30.00/hour		\$60.00/Hour		\$1/minute		\$150.00/hour
<b>for Design and Graphic Set up</b>	N/A		N/A		\$15.00		N/A		N/A
<b>Time of Delivery for Proof (DAYS)</b>	2-3 working days		5 business days		1 day		1-2 business days		2 working days
<b>Time of Delivery upon Receipt of PO and Approval of Proof (DAYS)</b>	5-7 working days		5-7 business days		5 working days		3-5 business days		6 working days
<b>TIME TABLE FOR RUSH ORDERS</b>									
<b>Existing Formats in Vendor's Stock (DAYS)</b>	2-3 working days		2-3 days		2 working days		1-2 days		2-4 days

<b>New Formats/Design (DAYS/RANGE)</b>	3-5 working days		2 days		2-5 working days		2-3 days		7-9 days	
<b>Proof to Department (DAYS)</b>	1-2 working days		1 day		1 working day		1-2 days		2 days	
<b>Delivery after Receipt of PO (DAYS)</b>	7 working days		2-3 days		2 working days		1-2 days		2-4 days	
<b>Rush Order Charges Flat Fee or Calculation</b>	Flat Fee		Calculation		Calculation		Flat Fee		Calculation	
<b>Rush Order Charges</b>	\$0.00		15% of order		25% of order		\$25		up to \$100.00/item	
<b>Type Set Fee - Flat Fee or Calculation</b>	Flat Fee		Calculation		Calculation		Calculation		Calculation	
<b>Type Set Fee</b>	\$0.00		\$30.00/hour		\$60.00/Hour		\$1/minute		\$150.00/hour	
	<b>Total Section Cost</b>	<b>Did Vendor bid every item in section</b>	<b>Total Section Cost</b>	<b>Did Vendor bid every item in section</b>	<b>Total Section Cost</b>	<b>Did Vendor bid every item in section</b>	<b>Total Section Cost</b>	<b>Did Vendor bid every item in section</b>	<b>Total Section Cost</b>	<b>Did Vendor bid every item in section</b>
<b>SECTION 13 - Finishes</b>	\$2,222.50	YES	\$921.00	NO	\$2,097.00	Yes	\$3,127.50	NO		No Bid
<b>% Off 251-500</b>	15%		20%		10%		No Bid		No Bid	
<b>% Off 501-1000</b>	15%		30%		20%		No Bid		No Bid	
<b>SECTION 14 - Special Items</b>	No Bid		No Bid		\$288.00	Yes	No Bid		No Bid	
<b>% Off 251-500</b>	No Bid		No Bid		10%		No Bid		No Bid	
<b>% Off 501-1000</b>	No Bid		No Bid		20%		No Bid		No Bid	
<b>Design and Graphics Set Up - Flat Fee or Calculation</b>	No Bid		Calculation		Calculation		Calculation		Calculation	

Design and Graphic Set Up Fee	No Bid	\$30.00/hour	\$60.00/Hour	\$1/minute	\$150.00/hour
Time of Delivery for Proof (DAYS)	No Bid	5 business days	1 day	2-3 business days	No Bid
Time of Delivery upon Receipt of PO and Approval of Proof (DAYS)	No Bid	5-7 business days	10 working days	5-7 business days	No Bid

**TIME TABLE FOR RUSH ORDERS**

Existing Formats in Vendor's Stock (DAYS)	No Bid	2-3 days	5 working days	2-3 days	No Bid
New Formats/Design (DAYS/RANGE)	No Bid	2 days	5-7 working days	3-5 days	No Bid
Proof to Department (DAYS)	No Bid	1 day	1 working day	1-2 days	No Bid
Delivery after Receipt of PO (DAYS)	No Bid	2-3 days	5-7 working days	2-3 days	No Bid
Rush Order Charges Flat Fee or Calculation	No Bid	Calculation	Calculation	Flat Fee	No Bid
Rush Order Charges	No Bid	15% of order	50% of entire job cost plus Freight	\$30.00	No Bid
Type Set Fee - Flat Fee or Calculation	No Bid	Calculation	Calculation	Calculation	Calculation
Type Set Fee	No Bid	\$30.00/hour	\$60.00/Hour	\$1/minute	\$150.00/hour

**Recommendation:** Tharp's Printing, Tops Printing, Texas Printing Company

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Signature of Approval

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Date of Approval